



# Food Hygiene Rating Scheme: Appeal form

**WATFORD  
BOROUGH  
COUNCIL**

## Notes for businesses:

- As the food business operator of the establishment you have a right to appeal the food hygiene rating given following your inspection if you do not agree that the rating reflects the hygiene standards and management controls found at the time of the inspection.
- **You have 21 days (including weekends and bank holidays) from the date of receipt of the notification letter to lodge an appeal.**
- Please use the form below and return it to the Lead Officer for Food at [housingandwellbeing@watford.gov.uk](mailto:housingandwellbeing@watford.gov.uk)
- The Lead Officer for Food will review your rating and communicate the outcome of your appeal to you within seven days.

## Business details

Food business operator/proprietor

Business name

Business addresses

Business tel. number  Business email

## Inspection details

Date of inspection  Food hygiene rating given

Date notified of rating

## Appeal

- I do not agree with the food hygiene rating given by the food safety officer because (please explain below under each of the three headings).

Compliance with food hygiene and safety procedures

Compliance with structural requirements

Confidence in management/control procedures

Signature

Name in capitals

Position  Date

**DATA PROTECTION – Keeping your personal information safe**

Any data that you provide will be stored and processed by Watford Borough Council or its appointed agents in accordance with the law.

Information collected may be shared with other Council departments and/or organisations the Council works with who assist us in the performance of our functions. It may also be shared with outside organisations such as the Police, DWP, and County Council, to prevent and detect crime. It may be shared with insurance companies and bodies responsible for auditing or administering public funds for the prevention and detection of fraud.

Further information on the Council's obligations to safeguard your personal information and your rights on accessing data held about you can be found on the Council's website at:

<https://www.watford.gov.uk/privacynotice> and <https://www.watford.gov.uk/ehlprivacynotice> or by telephoning 01923 278000