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Enquiries to: Tom Hayward
Phone No: 01923 226400
Scheme Reference: AS/Oxhey
Date: 2nd December 2020

Re: **THE BOROUGH OF WATFORD (OXHEY, WATFORD) (CONTROLLED PARKING ZONES) ORDER 2020.**

The council has now concluded the formal process for making the Traffic Regulation Order (TRO) in relation to the above scheme. I am therefore writing to inform you that the Oxhey Controlled Parking Zones Order (CPZ) comes into effect on **Monday 11 January 2021**.

Permit Application Process

There are two separate zones covered by the TRO with the following restriction times;

1. Zone X (Oxhey Village area) 9am to 11am Monday to Friday inclusive
2. Zone Y (Kingsfield Road area) 10am to 12 noon, Monday to Friday inclusive

During these times motorists will need to hold a valid permit or visitor voucher for the relevant zone in which they are eligible for permits.

The Parking Service operates a virtual permit service which means permits and visitor vouchers are applied for online and the information is then transmitted to our enforcement team - physical permits are not issued.

Residents can apply for a permit and visitor voucher account from **Monday, 7th December 2020** through the following web page www.watford.gov.uk/parking. They must have a valid permit in place by **Monday 11th January 2021** in order to avoid receiving a Penalty Charge Notice when parking within the restricted zone during the enforcement times.

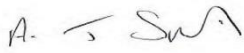
Each household can purchase up to 2 resident permits (1 per person). The first permit costs £25, the second is charged at £55 per year. As part of the application process, residents will need to supply documents to confirm residency and vehicle ownership and both must relate to the applicants CPZ address. Further information can be found on the website.

In addition, residents can open one visitor voucher account per household so their visitors can park in the zone during the restricted times. More information available at www.watford.gov.uk/parking Each household may purchase up to 120 hours of visitor vouchers per year. These are charged at 11p per hour with concessions for senior citizens who can purchase double the allocation of a standard account, at half the price. Once the account has been opened, vouchers can be purchased through the account either online, through a mobile app or by calling the visitor voucher booking line via a mobile or landline number.

Businesses that have no off street parking facilities and use a vehicle for operational purposes may purchase one business permit for the annual fee of £150. The permit can be allocated to up to 2 vehicles. Documentation to confirm payment of business rates, and the registration of vehicles to the business are required to be submitted with the application, along with an outline of the reason the permit is required.

Further information on the application process can be found on www.watford.gov.uk/parking.
Alternatively, the **Parking Service can be contacted between 8.45am to 5.15pm, Monday to Thursday, and 8.45am to 4.45pm on Friday on 01923 278890 or via parkingservices@watford.gov.uk**

Yours sincerely,



Andy Smith
Head of Transport & Infrastructure
Watford Borough Council



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